



REQUEST FOR A PRIVACY NOTICE
Utah Code §§ 63A-19-402 & 63G-2-601

If requested, a governmental entity must provide a privacy notice to an individual regarding personal data previously furnished by that individual.¹ This privacy notice must describe all intended purposes and uses of the personal data, the consequences for refusing to provide the personal data, who personal data is shared with or sold to, and the record series in which the personal data is included.² If requested, a governmental entity must also explain the reason why an individual is asked to furnish information that could be classified as a private or controlled record, the intended uses of the information, the consequences for refusing to provide the information, and how the information may be shared.³

Any personal data provided on or with this form will be used for the purpose of processing this request. If the personal data requested by this form is not provided, this request may not be granted. Personal data provided may be shared within the governmental entity to process the request, but it will not be sold. Please submit completed form to the Tooele City Records Office.

Applicant's name: _____

Address: _____

Email: _____

Phone number: _____

Describe the personal data or information you previously provided for which you are requesting a privacy notice: _____

Signature of Applicant

Date

¹ Utah Code § 63A-19-402(6).
² Utah Code § 63A-19-402(2)(b).
³ Utah Code § 63G-2-601(3).